



## Board of Directors Application

The Tri State Quarter Horse Association welcomes applications for positions on its Board of Directors, which is a working board with two-year terms. Directors are expected to serve on committees, assist with horse shows and events, attend Board meetings throughout the year, and represent the best interests of the TSQHA and its 200+ members.

Any TSQHA member may apply on behalf of himself, herself or someone else for consideration by the nominating committee as a candidate for election to the Board by filling out and submitting an application form. Applicants must have been a TSQHA member in good standing for at least one (1) year prior to applying. The Nominating Committee consists of two (2) standing board members and two (2) TSQHA members at large.

Nominees are voted upon at the TSQHA annual membership meeting (typically in November). Potential candidates may be asked for a personal interview in addition to the written application.

***Deadline for nominations is September 1, 2015.***

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Applicant Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Current Position/Title: \_\_\_\_\_

Type of Business/Organization: \_\_\_\_\_

Nominated by: \_\_\_ Self or \_\_\_\_\_

Has the Applicant Agreed to Serve if Nominated? \_\_\_ Yes \_\_\_ No

1. Please list other board experience, community activities, fund raising, professional or volunteer work in which you have been involved.

2. What opportunities/challenges do you see facing TSQHA during the next one to three years?

3. Please check/list any expertise you bring to the Board:

Accounting

Marketing/Membership

Strategic Planning

Legal

Contract Management

Fundraising

Public Relations/Communications

Human Resources

Other (please list)

4. Why would you like to serve as a Board Member? How do you feel TSQHA would benefit from your involvement on the Board?

5. Please check/list any areas in which you would like to serve:

Finance

Member Benefits/Services

Publicity/Communications

Policy/Governance

Contract Management

Fundraising/Sponsorships

Marketing

Human Resources

Vendor Management

Event Planning/Awards

Youth Activities

Queen Contest

6. Please use this space to tell us anything else you would like to share.

Please forward the completed application to Gail Meister via email: [gmeister49@gmail.com](mailto:gmeister49@gmail.com)  
or via mail at 14210 Hiland Place, North Huntingdon, PA 15642

. Please call with any questions 412-823-3852. Thanks for taking the time to apply!

## **General Board Member Job Description**

The role of the TSQHA Board of Directors is to establish policies consistent with the association's bylaws regarding finances, management and activities for the purpose of engaging constituents in the further advancement and promotion of ownership, breeding, and exhibition of the American Quarter Horse in the Tri State Area.

### ***Internal Responsibilities***

1. Ensures the organization is fulfilling its mission.
2. Assesses the ever-changing environment and approves the organization's funding plans, budgets, and expenditures on an annual basis.
3. Guarantees the organization complies with its bylaws and other rules.

### ***External Responsibilities***

1. Works to increase the visibility and vitality of the TSQHA.
2. Assists in the solicitation of memberships, sponsorships, donations and other funds.
3. Votes according to one's individual conviction and challenges the judgment of others when necessary, yet remains willing to support the decision of the board and works with fellow board members in a spirit of cooperation.
4. Attend and actively participate in all Board meetings.
5. Assist in the achievement of organizational goals and objectives through committee work and involvement in the running of equine events as required.